

**Department of Distance Education
Punjabi university, Patiala**

B.Com. Part-I

Dear student,

We welcome you for joining you B.com part-I (session 2016-17) in the Department of Distance Education, Punjabi University, Patiala. You all are aware that the subject of commerce has become very significant in today's fast changing world. Commerce is the foundation of modern trade and economy.

B.com is a three year semester course. In each semester you are going to study six papers. The assessment in each semester of B.Com. course will be 30% internal and 70% external for each written paper. University examination will be held at the end of every semester in the month of December/January (for sem I,III & V) and April/May (for semester II,IV & VI) or as fixed by the Vice-Chancellor. For Internal assessment, student will prepare response sheet from the question bank and send back to department before requisite due dates. (15th November 2016 for Ist semester and 15th April, 2017 for the IInd semester) After that date department will not accept any response sheets.

One personal contact program (PCP) will be held to provide class room teaching and personal guidance. Throughout the academic session you can meet your teachers and discuss your problems.

Once again we extend you a hearty welcome and wish you success in all your academic endeavours.

DR. SAWINDER KAUR

SUBJECT INCHARGE COMMERCE